



Stella's Circle

Creating Community Together

Night Counselor Emmanuel House

About Us

Award-winning. Inspiring. Values-driven. Entrepreneurial spirit. These are some of the words that describe Stella's Circle, a leading social justice organization that works with over 1,500 people each year to help transform lives through housing, mental health, and employment.

The Position

The Night Counselor provides counselling and support services during nights, overnights and weekends to the residents within our residential and day treatment centre. You will have considerable responsibility and autonomy for making decisions regarding the residents' needs.

What You'll Do

- Assists Social Workers with delivery of counselling services to residents which may involve dealing with substance abuse management, emotions management, crisis management and other essential life skills.
- Co-facilitates counselling groups for the residents as required.
- Reviews admission applications and correctional records and makes recommendations to the Admissions Committee.
- Provides supportive counselling in areas of interpersonal conflicts, suicidal threats, anxiety or panic attacks and other emergency or crisis. This counselling can be in person with participants residing in Emmanuel House or with former residents via phone.
- Determines if there is a need for immediate intervention or referral to outside sources such as emergency shelters.
- Provides after hours support and information to participants and staff of other Stella's Circle programs.
- Advises Correctional Services of Canada when parole clients violate conditions of release.
- Completes and documents regular room checks and building security checks to ensure safety of residents.



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- Completes a log and file review at the beginning of each shift to assess the potential needs of residents.
- Completes a log and file summary at the end of each shift and updates the database.
- Assist with residents accessing prescribed medications and recording same as needed.
- Assists residents with daily living skills, such as meal preparation, room clean-up or laundry.
- Acts as an integral part of the staff team by attending bi-weekly meetings and by participating in any relevant staff development opportunities or Stella's Circle committees.
- Assists with orientation of new staff through review of policies and procedures during training shifts.

What You'll Bring

- University degree with major course work in the Social Sciences field such as Social Work, Psychology or Sociology is required.
- Training in ASIST and First Aid/CPR Certification is required.
- Experience with providing support to individuals and groups, especially in the areas of mental health, trauma, corrections, addictions and marginalized populations.
- Strong interpersonal skills while being able to work independently.
- Strong organizational skills with the ability to multi-task and to prioritize work.
- Attention to detail and problem-solving skills.
- Ability to work under deadlines with frequent interruptions.
- Criminal Record Check and Vulnerable Sector Check is required.
- Enhanced Reliability Status Clearance is required.

The Details

This is a full-time contract position until the incumbent returns. This position will require evening, overnight and weekend shift work. The salary range for this position is \$54,736.50 - \$59,260.50. Stella's Circle offers health and dental, long-term disability, life insurance, matching RRSP plan, sick leave, personal leave and three weeks vacation.



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How to Apply

Please send cover letter and resume by March 16th, 2025 to:

Human Resources Specialist
Stella's Circle
Email: recruitment@StellasCircle.ca

About Stella's Circle

Stella's Circle is a nationally celebrated charitable organization with a mission to help transform lives through Real Homes, Real Help and Real Work. Our wrap-around housing, mental health, and employment programs are rooted in recovery and inclusion. Our vision is A Home. A Job. A Community – for everyone. Learn more at StellasCircle.ca.

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.

