



Stella's Circle

Creating Community Together

Director of Strategy

About Us

Award-winning. Inspiring. Values-driven. Entrepreneurial spirit. These are some of the words that describe Stella's Circle, a leading social justice organization that works with over 1,500 people each year to help transform lives through housing, mental health, and employment.

The Position

The Director of Strategy is a key member of the senior leadership team that provides general leadership and strategic direction to the organization.

This role oversees all aspects of the organization's strategic plan, leading advocacy efforts, managing partnerships, and overseeing communication and fund development initiatives. This role is responsible for building and maintaining relationships with funders, as well as reporting requirements, particularly to government partners.

What You'll Do

- Demonstrate effective leadership and contribute as part of the Stella's Circle management team to ensure that policies, procedures, standards and practice across the organization reflect the vision, mission and values of the organization.
- Represent the organization's mission, vision and values in all activities including internal and external events, committees and meetings with participants, staff, volunteers, funders, community, the general public and other stakeholders.
- Provide leadership in the development, implementation and evaluation of the strategic plan.
- Supervise and mentor program managers to ensure a high-performance team.
- Proactively and professionally lead advocacy efforts; represent and engage with external stakeholders, funders and community partners on behalf the organization.
- Conduct program evaluations to measure impact and identify areas for continuous improvement.
- Lead organizational data analysis and research to inform strategic decisions.
- Oversee external communications and fund development initiatives to ensure consistent messaging.
- Identify growth opportunities, including new programs, services, and funding streams.



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What You'll Bring

- A Master's degree in Public Policy, Non-Profit Management, Social Sciences, or a related field.
- At least 7-10 years of experience in strategic planning, policy and fund development, with a minimum of 5 years in a related senior management role.
- Strong understanding of public policy, advocacy, and social justice initiatives.
- Equivalent combination of education, training and experience will be considered.
- Strong leadership, problem-solving, and decision-making skills with the ability to multi-task and prioritize work.
- Excellent oral and written communication skills, conflict resolution, and organizational skills.
- Criminal Record Check with Vulnerable Sector Check; Valid Driver's License with access to a vehicle.
- Enhanced Reliability Status Clearance is required.

The Details

Our ideal candidate for this new position is someone who is engaging and forward thinking. Recognized as a leader in your particular area of expertise, you are self motivated and confident in bringing new concepts and ideas to our organization. You are action oriented and attentive to details.

While this is primarily an office-based role, you will be required to undertake occasional travel. Evening or weekend work may be required during peak operational periods and there will be times when you need to respond to inquiries and incidents outside normal business hours. There will be multiple time pressures and reporting deadlines, with occasional immediate requests for information.

This is a full-time permanent position. The salary range for this position is \$87,180 - \$94,290. Stella's Circle offers health and dental, long-term disability, life insurance, matching RRSP plan, birthday leave, sick leave, personal leave, management leave and three weeks vacation.

How to Apply

Please send cover letter and resume by May 1, 2025 to:

Laura Winters, Lead Executive Officer



Stella's Circle

Creating Community Together

Stella's Circle
Email: l.winters@stellascircle.ca

About Stella's Circle

Stella's Circle is a nationally celebrated charitable organization with a mission to help transform lives through Real Homes, Real Help and Real Work. Our wrap-around housing, mental health, and employment programs are rooted in recovery and inclusion. Our vision is A Home. A Job. A Community – for everyone. Learn more at StellasCircle.ca.

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.

