



**Stella's Circle**  
Creating Community Together

## **Cleaning Team Lead Social Enterprise**

### **About Us**

Award-winning. Inspiring. Values-driven. Entrepreneurial spirit. These are some of the words that describe Stella's Circle, a leading social justice organization that works with over 1,500 people each year to help transform lives through housing, mental health, and employment.

### **The Position**

Clean Start is a Social Enterprise of Stella's Circle that offers commercial cleaning solutions by providing opportunities to individuals experiencing barriers to employment. We do this through the delivery of cleaning contracts for our customers and organizations within St. John's and greater metro area. We are currently seeking a Social Enterprise Cleaning Team Lead to join our team.

Under the direction of the Business Development Manager, you will provide onsite guidance and support to participants in various commercial settings. Using a hands-on and caring approach, you will collaborate with participants and their employment supports to help develop skills in cleaning and other general employment areas. This is a unique opportunity to lead others and the community. With a continuous improvement and learning mindset, overseeing customer care while mentoring and helping people develop employment and other life skills, our Social Enterprise and impact will continue to grow.

### **What You'll Do**

Responsibilities will include:

- Maintain a safe and healthy workplace.
- Teach participants proper and safe performance of their job duties through hands-on instruction and role modeling.
- Assign and provide clear instruction of work to be performed to all team members and provide technical knowledge to ensure completion of tasks.
- Provide constructive performance related feedback to participants.
- Ensure jobs are completed on time in a cost-effective manner.



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- Maintain a high level of quality and customer service.
- Maintain ongoing relationships with customers and participants.

## What You'll Bring

- High School diploma or equivalent.
- Valid NL Driver's Licence. Access to a vehicle is required.
- Strong interpersonal and communication skills.
- Ability to work evenings and/or weekends.
- Leadership or coaching skills.
- Strong desire to make a difference and help others.
- Valid First Aid Certificate (or willingness to obtain).
- Knowledge and understanding of mental health barriers related to employment an asset. Standard and Mental Health First Aid will be provided.
- Experience performing cleaning/custodial work. Experience cleaning in the hotel/hospitality industry an asset.
- Fitness to Work Test may be required.
- Certificate of Conduct, Vulnerable Sector Check and Enhanced Reliability Status for the Government of Canada are required.

## The Details

This is a permanent full-time position. The hourly rate for this position is \$19.42 - \$20.21. We also offer shift premiums for hours worked during evenings and weekends and a monthly cell phone allowance. Stella's Circle offers health and dental, long-term disability, life insurance, matching RRSP plan, sick, personal and birthday leave and three weeks vacation.

## How to Apply

The position will remain posted until it's filled. Please send cover letter and resume to:

**Michelle Moores**

Human Resources Specialist

Stella's Circle

Email: [recruitment@StellasCircle.ca](mailto:recruitment@StellasCircle.ca)



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## About Stella's Circle

Stella's Circle is a nationally celebrated charitable organization with a mission to champion growth and transformation through housing, mental health, and employment services. Our wrap-around programs are rooted in self-determination, recovery, and inclusion. Our vision is a home, a purpose, a community, and social justice for all. Learn more at [StellasCircle.ca](https://StellasCircle.ca).

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.

