



Stella's Circle

Creating Community Together

Overnight Residential Support & Safety Worker Women's Justice and Transitional Housing

About Us

Award-winning. Inspiring. Values-driven. Entrepreneurial spirit. These are some of the words that describe Stella's Circle, a leading social justice organization that works with over 1,500 people each year to help transform lives through housing, mental health, and employment.

The Position

The Overnight Residential Support & Safety Worker plays a crucial role in supporting the safety and security of a 15-unit transitional and supportive living arrangement for women and gender-diverse individuals who have experienced the criminal justice system, homelessness, or gender-based violence. This position requires a harm reduction approach to support the safety, security, and stability of residents, staff, and facilities during overnight hours.

What You'll Do

- Monitors security systems, alarms, and surveillance cameras.
- Conducts regular checks of the building to identify and mitigate safety risks.
- Ensures all doors, windows, and entry points are secure.
- Maintains a working knowledge of relevant OH&S policies and procedures.
- Responds promptly to disturbances, emergencies, or security concerns, following established protocols.
- Provides immediate de-escalation and maintains a calm, supportive presence during crisis situations.
- Provides basic first aid and responds to medical emergencies, including administration of Naloxone where required.
- Contacts emergency services (police, fire, ambulance) and the emergency shelter line as needed.
- Maintains detailed and accurate logs of activities, incidents, and observations during shifts.



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- Communicates relevant information to the Program Lead and staff team to support continuity of care and operations.
- Escalates significant operational, safety, resident, or staffing concerns in accordance with established protocols.
- Supports the team by contributing to documentation and data entry as required.
- Promotes shared responsibility for common areas, including light cleaning and maintenance where appropriate.
- Follows guest management protocols.
- Supports a safe, welcoming, respectful, and community-oriented environment.
- Attends training and meetings as required.
- Supports consistent practice aligned with program and organizational values, policies, and procedures.
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What You'll Bring

- High School Diploma required; post-secondary education in Mental Health, Addictions, or a related field considered an asset.
- Experience working in a residential, community-based, or safety-focused environment preferred.
- Minimum of 2 years' experience in security, residential support, or a related field considered an asset.
- Strong crisis intervention and de-escalation skills.
- Demonstrated understanding of trauma-informed and harm reduction approaches.
- Valid First Aid & CPR certification required.
- Naloxone, ASIST, and Nonviolent Crisis Intervention (NCI) training considered assets.
- Ability to remain alert, responsive, and exercise sound judgment during overnight shifts.
- Strong communication, documentation, and interpersonal skills.
- High level of professionalism, discretion, and confidentiality.
- Must pass a Criminal Record Check with Vulnerable Sector Screening.
- Must meet Enhanced Reliability Status Clearance requirements (Public Services and Procurement Canada).



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The Details

We are hiring for full-time permanent positions as well as relief, on call positions. Please specify in your application your preference. The hourly rate is \$21.25 - \$23.04. Stella's Circle offers health and dental, long term disability insurance, life insurance, matching RRSP plan, birthday leave, sick leave, personal leave and three weeks' vacation for full time employees.

How to Apply

Please send cover letter and resume by July 27th, 2026 to:

Human Resources Specialist
Stella's Circle
Email: recruitment@StellasCircle.ca

About Stella's Circle

Stella's Circle is a nationally celebrated charitable organization with a mission to help transform lives through Real Homes, Real Help and Real Work. Our wrap-around housing, mental health, and employment programs are rooted in recovery and inclusion. Our vision is A Home. A Job. A Community – for everyone. Learn more at StellasCircle.ca.

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.