



Job Opportunity: Residential Counselor (Relief/Part-Time)

Naomi Centre

Company Overview:

Stella's Circle is a leading community organization with a staff of over 150 employees and works with more than 1000 participants each year, providing housing, counselling and employment services.

Position Overview:

As a Residential Counselor, your primary role is to provide support and guidance to clients who are seeking emergency shelter and outreach services for young women ages 16 – 29 who are in need of safe, supportive temporary housing. The young women who reside at Naomi Centre receive support that encourages making informed choices and decisions, potentially leading to greater stability in regards to personal relationships, finances, emotional well-being and housing so she can return to her family or community. Counselors at Naomi Centre work as part of a staff team to ensure quality services to young women.

Key Responsibilities:

- Orients new residents to Naomi Centre.
- Provides supportive counseling to participants.
- Works from a strengths based perspective to empower and encourage residents to make decisions for themselves and teach life skills.
- Uses conflict resolution skills to reduce and help resolve communal living issues.
- Helps with filling out applications for various supports/services.
- Provides residents and former residents support and assistance with everyday living tasks and assisting with housing searches.
- Maintains proper documentation of resident files and shift logs.
- Completes intake assessments, admissions and departures.
- Accompanies participants to community appointments as requested.
- Provides access to and prepares healthy meals and snacks.
- Refers participants to resources in the community based on their individual needs.
- Advocates for participants when necessary.
- Attends and participates in bi-weekly staff meetings.

Qualifications:

- Post-secondary degree in the Human Services field or equivalent education and work experience, especially in the area of Mental Health and Addictions.
- Knowledge of harm reduction and Housing First approaches.

- Knowledge of working with marginalized and vulnerable individuals.
- Experience working within a residential setting.
- Strong interpersonal skills while being able to work independently.
- Strong organizational skills with the ability to multi-task and to prioritize work.
- Attention to detail and problem solving skills.
- Ability to work under deadlines with frequent interruptions.
- Criminal Record Check/Vulnerable Sector Check.

The Details:

The hourly rate for this position starts at \$30.70 with shift differentials for weekday evening and weekend hours. This is a relief/part-time position in a 24-hour emergency shelter and requires shift work, including days, evenings, nights and weekends.

Please send cover letter and resume by April 25th to:

Human Resources Specialist
Stella's Circle
Fax: (709) 738-7808
Email: recruitment@StellasCircle.ca

About Stella's Circle

Stella's Circle is an award-winning, nationally celebrated community organization with a mission to transform lives through Real Homes, Real Help and Real Work. As a social justice organization, its housing, counselling and employment programs are rooted in recovery and inclusion. Learn more at StellasCircle.ca.

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.