



Job Opportunity: Life Skills Counselor (Relief/Part-Time)

Emmanuel House

Company Overview:

Stella's Circle is a leading community organization with a staff of over 100 employees and works with more than 1000 participants each year, providing housing, counselling, employment services.

Position Overview:

Emmanuel House is a 24-hour, 14-bed residential counselling program of Stella's Circle. We offer help to people experiencing difficulties with addictions, mental health and involvement in the justice system.

We are currently looking for a Life Skills Counselor to join our Emmanuel House team. You will support and enhance the independent and healthy living skills of the residents of Emmanuel House in order to prepare them for successful community integration. Under the direction of the Program Manager, you would support the counselling staff and residents of Emmanuel House.

Key Responsibilities:

- Orienting new residents to Emmanuel House, including the review of house guidelines and expectations.
- Assisting residents with required paperwork and applications.
- Maintaining and recording information pertaining to residents in proper staff logs, databases and resident files.
- Planning and facilitating groups with residents.
- Facilitating recreational and social activities that support participants with healthy living plans, including being active in the community.
- Assisting participants with everyday living tasks such as household cleaning, preparation of evening meal for all residents, laundry and attending to outside appointments.
- Providing emotional support to residents as needed, including conflict resolution and crisis intervention.
- Assisting residents who are getting ready to move on with finding suitable accommodations and with moving into their new homes once the program is completed.
- Attending regular bi-weekly staff meetings.
- Shopping for household groceries and other supplies.

Qualifications:

- Graduated with a degree/diploma in the Human Services or a related field. Equivalent combination of education, training and experience will be considered.

- A valid First Aid Certificate training and ASIST training.
- Experience with cooking.
- Experience working with Mental Health and Addictions issues in a residential setting.
- Must possess a valid driver's license to become insured on the company vehicle.
- Criminal Record Check/Vulnerable Sector Check.
- Enhanced Reliability Status with the Public Services and Procurement Canada.

The Details:

This is a relief/part-time position in a 24 hour residential treatment program and requires shift work, including days, evenings, nights and weekends. The salary range for this position is \$40,734.53 - \$44,752.01.

Please send cover letter and resume by July 25th to:

Human Resources Specialist
Stella's Circle
Fax: (709) 738-7808
Email: recruitment@StellasCircle.ca

About Stella's Circle

Stella's Circle is an award-winning, nationally celebrated community organization with a mission to transform lives through Real Homes, Real Help and Real Work. As a social justice organization, its housing, counselling and employment programs are rooted in recovery and inclusion. Learn more at StellasCircle.ca.

Stella's Circle is proud to be an equal opportunity employer that embraces diversity. We are committed to creating an inclusive environment for all individuals and ensuring full and equal participation for each individual in our community. We treat all people with respect and dignity, and recognize their rights, opinions, experience, knowledge, and competence. Stella's Circle encourages applications from people of colour, people of diverse sexual orientations and gender identities, Indigenous Peoples, those with physical and mental illness and/or challenges, and those who face any systemic barrier.